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Please Mail in or Fax these sheets to our office  
 No Later than 2 weeks prior to event date

## Sweet 15/16 Formality Sheet

Client Name \_\_\_\_\_ Party Date \_\_\_\_\_ Event Times \_\_\_\_\_

**INTRODUCTIONS:**

- Introduce Family Together    Introduce Family & Guest of Honor separately    Introduce Guest of Honor Only    NO Intros

| <u>NAME(S)</u>              | <u>SONG</u> |
|-----------------------------|-------------|
| Parents (Names) _____       | _____       |
| Brothers (Names) _____      | _____       |
| Sisters (Names) _____       | _____       |
| Others (Names) _____        | _____       |
| Guest of Honor (Name) _____ | _____       |

**CANDLE LIGHTING**

| Relationship/Name(s) | Song  |
|----------------------|-------|
| 1) _____             | _____ |
| 2) _____             | _____ |
| 3) _____             | _____ |
| 4) _____             | _____ |
| 5) _____             | _____ |
| 6) _____             | _____ |
| 7) _____             | _____ |
| 8) _____             | _____ |
| 9) _____             | _____ |
| 10) _____            | _____ |
| 11) _____            | _____ |
| 12) _____            | _____ |
| 13) _____            | _____ |
| 14) _____            | _____ |
| 15) _____            | _____ |
| 16) _____            | _____ |
| ) _____              | _____ |

- Changing of the Shoes    Speech/Toast (given by) \_\_\_\_\_
- Father Daughter Dance (who) \_\_\_\_\_ Song \_\_\_\_\_
- Happy Birthday    Photo Montage or other Presentation on DVD? \_\_\_\_\_
- Other Formalities:? \_\_\_\_\_

**NOTE:** All requests on these sheets are subject to availability or change. Request sheets are used as a guide for performers and they will try to get to as many as requests as possible, while also using they're judgement of what will work according to the flow of the event. We do not guarantee that all requests will be adhered to.

